

KEYSTONE CHARTER SCHOOL

PARENTAL INVOLVEMENT POLICY

PART I.

The Keystone Charter School agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that

not less than 95 percent of the one percent reserved goes directly to the schools.

- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II.

1. The **Keystone Charter School** will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:
 - a. Invitation and participation in the development of the parent involvement plan*
 - b. Presentation of the parent involvement plan at the Board meeting*
 - c. Presentation of parent involvement plan and pertinent Title I information at Parent/Familys (up to two events per year)with the opportunities to review and offer input*
 - d. On surveys mailed home, include parental involvement policy obtainment instruction through district office, teachers, guidance*
2. The **Keystone Charter School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - a. Surveys mailed home each spring to parents*
 - b. Invitations to and updates on Parental Involvement Committee mettings.*
 - c. School report card*
 - d. Listing of available tutoring providers*

- e. *Keystone Quarterly*
3. The **Keystone Charter School** will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
- a. *Staff attendance in the following conferences:*
- a. *School Improvement*
 - b. *Title I Annual Conference*
 - c. *PaTTAN seminars*
 - d. *Strategic Plan*
 - e. *Parent Informational Nights on teen issues*
 - f. *Family Technology Nights*
 - g. *Offerings to families to participate in the district GED programs*
4. The **Keystone Charter School** will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs by:
- a. *District websites*
- b. *Inclusion of CYJ, Juvenile Probation and other county mental health programs*
- c. *Inclusion of all Keystone services, to include but not limited to: Independent Living, Foster Care, In-home, Residential Care, Shelter Care, Community Service*
5. The **Keystone Charter School** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
- a. *Survey and contact with parents who have completed the survey for further discussion or meet with parents upon parental request*
- b. *Review by Parental Involvement Policy Committee*
- c. *Meetings held with Title I instructors*
- d. *Transportation provided to parents upon request*
6. The **Keystone Charter School** will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of

parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --
- the State's academic content standards,
 - the State's student academic achievement standards,
 - the State and local academic assessments including alternate assessments,
 - the requirements of Part A
 - how to monitor their child's progress, and
 - how to work with educators:
 - parental conferences at times convenient as per parental request
 - report cards
 - parent workshops
 - monthly newsletter
 - quarterly newsletter
 - A+ computer programs
 - Apangea computer program
 - Staff attendance in conferences
 - Study Island computer program
- B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
- Computer Programs: Apangea
 - Progress Reports
 - Lists of tutors, district funded
 - Parent Conferences at parents' convenience
- C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- Teacher Induction Program
 - Weekly Faculty Meetings
 - In-service opportunities

- Conferences and Seminars
- Management Meetings
- Parent Contact Logs
- Progress reports
- Transportation provided to school events upon request

D. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Keystone Quarterly
- Progress Reports
- Invitations to Family Fun Nights, Informational Nights and Parental Trainings within the district (all informational information will be subject to further explanation upon parental request or in the case that it is a concern that a parent/guardian may have difficulty understanding the content)

7. The Keystone Charter School District will use the findings of the evaluations to design strategies for school improvement and to revise parental involvement policies in the following manner:

- a. Collect yearly data of returned parent surveys
- b. Consolidate information from parent contacts throughout the school year
- c. review the above information during parental involvement meetings, which includes the attendance of parents, prioritizing the needs and developing change and revision

PART III.

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or

conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;

- adopting and implementing model approaches to improving parental involvement;
- establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.